



The Christmas CD Collection 2016

Dear Inchmore Gallery Artists - current, new and potential

As many of you will already know, this Christmas, we are going to hold our 6th annual "CD Collection". Please find attached a copy of the Conditions, Registration Form and a Template of the exact size the artwork needs to be. I can email you a copy of both in microsoft word or as a pdf file, if you wish, and if for some reason you cannot open either then let me know and we'll find another way!

This is open to all artists, using any media, so please feel free to forward onto any suitable friends, colleagues or acquaintances. We would like to make this the largest display of small but beautifully formed pieces of artwork anywhere in the Highlands so please spread the word to both creators and potential viewers. Last year we had over 200 entries from 58 different artists.

Please read the Terms and Conditions very carefully. If I have missed anything out and you have any further questions please do not hesitate to ask.

I hope that you will be able to take part in this ever growing exhibition, and for those of you who do, I am really looking forward to seeing, and sharing, your entries.

Best wishes
Jane

Jane Owen Inglis
Owner



The Christmas CD Collection 2016

Call for submission: Terms and Conditions

Exhibition runs	22 nd October 2016 – middle of March 2017 (date to be confirmed)
Opening	22 nd October 2-4pm - it is free and all are welcome.
Returning of unsold work:	by post, after 1 st April 2017 (at the latest)

Inchmore Gallery invites submissions from all disciplines and we encourage work from emerging and established artists, both from within and outwith Scotland. The exhibition will open and run simultaneously with our Mixed Christmas Exhibition featuring new work from our Gallery artists. Submissions **must** be **11.9x11.9cm** in size, **square**, unframed and for sale. Up to 4 pieces may be submitted by each artist in any medium, but it **must fit into** a CD case. As the project aim is to demonstrate the versatility and talent of local and national artists, we expect a diverse mix of pieces. The exhibition will attract many visitors, so it is a good opportunity to get your work seen.

I have chosen not to set a specific Selling Price as artists use many different mediums and some are far more expensive than others, eg sterling silver, and some more time consuming. The lowest price a piece can be is £20 and the highest £200. Please remember that one of the ideas behind the CD Collection is to have affordable original works of art available to all. The Selling Price must include the gallery commission of 40% (of the selling price) eg £50 Selling Price multiplied by 0.6 = £30 Artist Price, and must be in whole £'s, so not £49.99, for example.

All work must be labelled on the back with the following information:

- Artists name
- Location eg Inverness, Dornoch, Aberdeen, Coventry etc
- Email address ***this is optional***
- Title
- Medium
- Price (please write this in **pencil** so that it can be rubbed out if the piece is bought as a present)

Work must be posted, or handed in by arrangement, to Inchmore Gallery, Inchmore, Inverness, IV5 7PX by 5pm on Saturday 8th October 2016.

Any work not selected will be available to collect after the 12th November, or will be posted back after the close of the exhibition if you include a SAE. Collection of unsold works from the gallery, at the end of the exhibition, will not be possible this year so if you wish your artwork returned to you please include a **self addressed envelope, with a minimum of 6x first class, loose stamps** - any spare stamps will be returned to you within your package. DO NOT use a prepaid Royal Mail sticker (generally gold in colour) as they are only valid for 24hours!) If you are happy for me to re-use the original envelope you sent then please send a sticky self addressed label, rather than an additional envelope. Any CD's not collected by 1st June 2017 will become the property of Inchmore Gallery.

Please make absolutely sure that you put a "Return To Sender" address on the package and make sure that the packaging used is adequate and suitable enough to prevent damage to the work during transit, in both directions, as no responsibility will be accepted by the Gallery for damage or loss. There is no need to send the artwork already inside a cd case as we provide them.

Don't forget the stamps!



The Christmas CD Collection 2016
Registration Forms

Please read the Terms and Conditions carefully before completing this form and submitting your work.

All submissions must arrive at the Gallery by 5pm 8th October 2016.

FULL NAME

ADDRESS

POSTCODE

TELEPHONE NUMBER

EMAIL ADDRESS

TOTAL NO. OF SUBMISSIONS (Please circle) 1 2 3 4

PLEASE CIRCLE WHETHER YOU ARE AN ESTABLISHED OR AN EMERGING ARTIST (this is in case I am asked by a viewer)

TITLE OF WORK #1

MEDIUM

SELLING PRICE £

TITLE OF WORK #2

MEDIUM

SELLING PRICE £

TITLE OF WORK #3

MEDIUM

SELLING PRICE £

TITLE OF WORK #4

MEDIUM

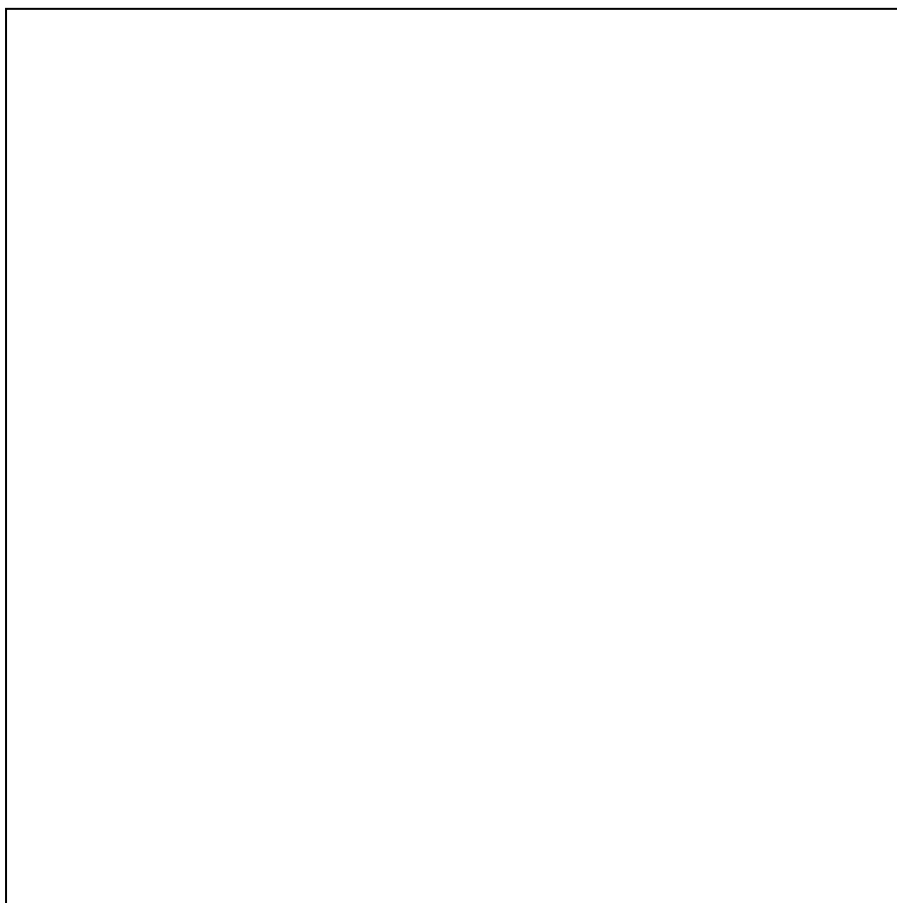
SELLING PRICE £

Any Comments.....

CD Template and Label Template

(11.9cmx11.9cm)

The CD case inlay can be removed, and the tags broken off, in order to take a slightly thicker base to the artwork, eg mountboard etc, but the case cover must close and stay closed without being taped or glued. This means that the base can be approximately 3 to 5mm in depth but you **must** check this yourself before posting in your entry. Any piece too big or thick will not be entered into the exhibition. If you are going to rely upon the template below please make sure you print “**actual size**” otherwise it may not be 11.9x11.9cm, I suggest you measure it to check.



ARTIST:
LOCATION:
TITLE:
.....
MEDIUM :
EMAIL:
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PRICE:
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CODE: www.inchmoregallery.co.uk

ARTIST:
LOCATION:
TITLE:
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MEDIUM :
EMAIL:
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